

ANNUAL GENERAL MEETING OF SWINDON HARRIERS
to be held in the Clubhouse at the County Ground Track
on Wednesday 29th November 2023 at 8 – 9.30pm



AGENDA

1. Apologies for Absence
2. Minutes of 2022 Annual General Meeting
3. Matters arising including Changes to the Constitution of 2022

Amendment to Section 5a

- The posts of Officials Secretary and Coaching Co-ordinator shall be added to the list of posts in Section 5(a). The Officials Secretary post was seen originally as part of the Assistant Secretary role. The Coaching Co-ordinator role was seen as the head of the Coaching Working party which reported to the General Committee.

4. Approve the reports of The Chairman, Secretary, Membership Secretary.
5. Presentation of Accounts and Balance Sheet by the Treasurer
6. Update on Track Management
7. To set subscriptions for 2024/2025 due on 1st April 2024

- It is proposed that the monthly charge for track users will remain the same. This means that FUNDamentals (7 – 10 years) will remain at £18 a month (£216 per annum). For all other groups the fee will remain at £20 a month (£240 per annum). The annual fee for non-track users will remain at £35 per annum.
Proposed by the General Committee

8. Election of New Life Members

9. Election of Officers:

Please note– nominations for office

- Any two members may nominate any member for election to any office within the club. In the case of **Executive positions** such nominations should be made in writing to the General Secretary not less than fourteen days before the meeting at which the election is to be made. Any nominations will be notified to the membership for consideration. Any member nominated for such a position will be invited to produce a summary about themselves and what they would bring to the post in not more than 150 words. Where there is more than one nomination for a position there will be a vote.
- In the case of **Other Committee positions** any member willing to stand will need to be nominated by any two members. This may be done in advance of the meeting or at the AGM itself. Where there is more than one nomination for a position there will be a vote.
- No one may be nominated in writing before the meeting, who has not indicated in writing his/her willingness to stand.

- No one may be nominated at the meeting unless either they are present and confirm that they are willing to stand, or evidence in writing is produced to the meeting of their willingness to stand.

Executive Positions

9.1 President

9.2 Chairperson

9.3 Vice Chair

9.4 General Secretary

9.5 Assistant Secretary

9.6 Treasurer

9.7 Assistant Treasurer

- Please note that there will be no necessity to consider the positions of Chairperson and Vice Chair as Geoff Wickens and Howard Moscrop are half-way through their terms of office.

Other Committee Positions

9.8 Membership Secretary

9.9 Officials Secretary

9.10 Coaching Co-ordinator

9.11 Welfare Officers

9.12 Health and Safety Officer

9.13 Press and Media Officer

9.14 Two representatives of athletes aged 8 to 19 years of age.

9.15 Schools Liaison Officer

9.16 Community / Business Liaison Officer

9.17 Six members of the General Committee

10. Nomination of person to review accounts

11. Election of Team Managers

12. Any other Business of which proper notification has been received

13. Open Forum (Time allowing)

Please note: Further information on any of the Committee positions can be obtained by contacting Steve Connolly (steve.connolly@ukgateway.net)

Our club functions through the endeavours of an unpaid group of volunteers who give freely of their time. This is your club and your support, no matter how small, will help us continue to thrive. Please do consider putting yourself forward either as a committee member, a coach or as a general volunteer. We need you!